

**Oxford Academy & Central School Board of Education
Reorganizational Meeting
July 8, 2024**

Mrs. Rice called the meeting to order at 6:00 p.m.

Call to Order

Mrs. Rice led those present in the flag salute.

Flag Salute

Additions: 2.4 FFA Trip to Camp Oswegatchie

Additions

Deletions: None

Deletions

Present were Trustees: Julie Gates, John Godfrey, Nathaniel Emerson, Matthew Leach and Brian Sheridan.

Present

Superintendent

Nicholas A. Colosi

School Business Manager

Erin Gramstad

District Clerk

Michele Rice

Middle School Principal

Gregory Lehr

Primary School Principal

Brian Collier

Visitors

Courtney Emerson, Jonathan Rogers, Sarah Palmer, Renee Johnson, Gabby Palmer, Holly Abbott

Visitors

Mrs. Rice called for president nominations. Mr. Godfrey nominated Mrs. Gates, seconded by Mr. Emerson. Yes-5, No-0. Motion carried.

**President
Nomination**

Mrs. Rice called for vice president nominations. Mrs. Gates nominated Mr. Godfrey, seconded by Mr. Emerson. Yes-5, No-0. Motion carried.

**Vice
President
Nomination**

Oaths of Office were taken.

Oaths

Mr. Emerson made a motion, seconded by Mr. Leach to approve resolution G1. Yes-5, No-0, Motion carried.

07-24(1) G1

BE IT RESOLVED: that the Oxford Academy & Central School Board of Education does hereby approve the below appointments and authorizations for the 2024-2025 school year effective through the 2025-2026 Reorganizational Meeting.

**Yearly
Appointments**

1. Superintendent - Nicholas A. Colosi
2. Clerk of the Board - Michele Rice
3. Clerk Pro-Tem - Nicholas A. Colosi
4. Treasurer – Erin Gramstad
5. Deputy Treasurer(s) - Board President, Secretary to the Superintendent
6. Tax Collector - Hope Crawford
7. Tax Roll Extended - Chenango County Real Property Tax Service & Print Bills
8. Purchasing Agent - Nicholas A. Colosi
9. Safeguard of all Fixed Assets - Nicholas A. Colosi
10. Attendance Officer - Nicholas A. Colosi
11. Chief Information Officer - Jennifer Davis
12. Supervisors of School Building Register of Attendance:
 - Primary/High School – Chelsea Miller
 - Middle School – TBD
 - Advisory Council - DCMO BOCES Career and Technical Education Advisory Council
13. Internal Claims Auditor - DCMO BOCES

14. External Auditor – Allied CPA's, PC
15. Bond Counsel - Bond, Schoeneck & King, LLP
16. School Physician – Dr. Jennifer O'Reilly
17. Official Newspaper - The Evening Sun (Norwich, NY)
18. Official Depository-

<u>Institution</u>	<u>Maximum Limits</u>
NBT Bank, N.A.	\$15,000,000
JP Morgan Chase Bank	\$15,000,000
Bank of America	\$20,000,000
MBIA Investors (Class)	\$15,000,000
BOCES Cooperative Investment Services	\$15,000,000
NYCLASS	\$20,000,000
BNYMELLON	\$15,000,000
20. Safe Deposit Box Authorization/Access – Erin Gramstad and Michele Rice
21. Auditors of Classroom Accounts – Erin Gramstad and Matthew Dorman
22. Extra Classroom Accounts Treasurer - Matthew Dorman
23. Extra Classroom Accounts Co-Signer – Dawn Hover
24. School Attorneys – Ferrara Fiorenza PC Law Firm
25. Approve Budget Transfers - Nicholas A. Colosi
26. Approve Change/Field Orders under \$20,000 - Nicholas A. Colosi
27. Approve Conference Attendance - Nicholas A. Colosi
28. Bonding Authorization - Treasurer, Tax Collector, Deputy Treasurer and Business Administrator-\$1,000,000
Internal Auditor- \$1,000,000
All Others: \$100,000
Extracurricular - \$50,000
29. Authorize Disposals - Nicholas A. Colosi
30. Mileage Reimbursement Rate - \$.25 per mile, IRS standard mileage rate if no school vehicle is available
31. Approve Substitute Rates -

<u>Uncertified Teachers-\$120/Day</u>
<u>Certified Teachers-\$130/Day</u>
<u>Retired Teachers-\$150/Day</u>
<u>Support Staff - \$15.00/Hr. until 12/30/24 then</u>
<u>minimum wage increase</u>
<u>Typist Substitutes - \$115/Day</u>
<u>Bus Drivers - \$25.00/Hr. – Minimum 2 Hrs.</u>
<u>Registered Nurse-\$125/Day</u>

Long-term Substitutes

 - Retired Teacher \$230.00 per day
 - Certified/Non-Certified \$200.00 per day

Long-term substitutes will plan and perform the duties of a certified teacher for a minimum of 30 consecutive business days in the same position. The regular substitute teacher pay will apply for the first 30 consecutive days of duty. At day 31, the long-term substitute rate will begin to be applied. Retro pay will be issued for substitutes hired daily that surpass 30 days in the same position and will be issued long-term substitute pay when they hit 31 days.
32. Approve Federal and State Programs - Title I, Title II, Title IV, Title V, NCLB Title VI,
IDEA Part B Section 611, IDEA Part B,
Section 619, National School Lunch,
National School Breakfast and Surplus
Food, Universal Pre-K
33. Use/Rental of School Facilities - per Policy
34. Payroll Certification - Nicholas A. Colosi

35. Authorization to Establish Petty Cash & Change Funds
 Middle School - TBD-\$50.00
 School Lunch Change Fund - Debra Morris -\$75.00
 District Office – Erin Gramstad-\$100.00
36. Records Management Officer - Hope Crawford
37. Records Access Officer – Erin Gramstad
38. Legislative Liaison - Nicholas A. Colosi
39. District Dignity for all Students Act Coordinators - Brian Collier, Gregory Lehr, Dawn Hover
40. Compliance Officers - Dawn Hover and Nicholas A. Colosi
41. District Liaison for the Education of Homeless Youth - Gregory Lehr
42. Medicaid Compliance Officer - Gregory Lehr
43. 504 ADA Compliance Officer - Gregory Lehr
44. Migrant Student Officer - Dawn Hover
45. Foster Care Point of Contact - Dawn Hover
46. Census Enumerator – Teresa Morley
47. ESL (English as a Second Language) Coordinator - Dawn Hover
48. Mentor Coordinators – Holly Cirello and Claudia Tefft
49. Academic Intervention Services (AIS)/RIT Coordinator - Brian Collier
50. District HIPPA Privacy Officer - Brian Collier
51. District COBRA Officer – Erin Gramstad
52. Delinquent Youth Liaison - Gregory Lehr
53. Data Protection Officer - Jennifer Davis
54. District Hearing Officer - Carl Koenig
55. Asbestos Designee - Mark Hodge
56. Chemical Hygiene Officer - Mark Hodge
57. Article 19A Coordinator – Mr. Ketchum
58. Board of Education Meeting Nights - 1st Monday for Regular Meetings

Mr. Emerson made a motion, seconded by Mr. Leach to approve resolution G2. Yes-5, No-0, Motion carried.

07-24(1) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby appoint the Board Committee Members for the 2024-2025 school year as follows:

**BOE
Committees**

Oxford Academy Hall of Distinction Representative: **John Godfrey**
 Chenango County School Board Association Representative: **Matthew Leach**
 Broome-Tioga-Delaware Health Insurance Consortium Trustee **Julie Gates** (*other BOE members are alternates*)

Mr. Sheridan made a motion, seconded by Mr. Leach to approve resolution G3. Yes-5, No-0, Motion carried.

07-24(1) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Audit Committee Membership for the 2024-2025 school year as follows:

**Audit
Committee**

Julie Gates	Board Member
John Godfrey	Board Member
Mary Branham	Community Member

Mr. Sheridan made a motion, seconded by Mr. Godfrey to approve resolutions G4-G20.
Yes-5, No-0, Motion carried.

07-24(1) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Secretary to the Superintendent, Board President and/or School Business Manager to sign checks in the absence of the District Treasurer.

Sign Checks

07-24(1) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Oxford Academy & Central School District.

**Enter into
Contracts**

07-24(1) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

**Legal
Counsel
&
Indemnify**

07-24(1) G7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board of Education of the Oxford Academy and Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

**NY Public
Officers Law
Coverage**

07-24(1) G8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt all existing Policies.

Policies

07-24(1) G9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby adopt the 2024-2025 Board Meeting Schedule as presented.

**2022-23
BOE Meeting
Schedule**

07-24(1) G10

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the student awards checking account, used for academic and scholastic achievement awards funded by donations from businesses and community activities, to carry a zero balance upon the disbursement of such awards to eliminate the account from being closed.

**Student
Awards
Account**

07-24(1) G11

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following CSE/CPSE Committee, Sub-Committee, and 504 Committee Members for the 2024-2025 school year.

**CSE/CPSE
Sub & 504
Committee
Members**

CSE/CPSE Committee Members:

Gregory Lehr - CSE Chair/Director of Special Programs

Jennifer Ostrom - CSE/CPSE Chair Backup

Jennifer Ostrom - School Psychologist

CSE/CPSE Sub-Committee Members:

Gregory Lehr - CSE/CPSE Chair/Director of Special Programs

Jennifer Ostrom - CSE/CPSE Chair Backup

Jennifer Ostrom - School Psychologist

504 Committee Members:

Gregory Lehr - 504 Chair/Director of Special Programs

Jennifer Ostrom - 504 Chair Backup

Jennifer Ostrom - School Psychologist

07-24(1) G12 Engineering, Biomedical Equipment and Supplies

BE IT RESOLVED: WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the “BOCES”) during the 2024-2025 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Oxford Academy & Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

BE IT RESOLVED, that the Board of Education hereby appoints the superintendent of designee to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

**Engineering,
Biomedical
Equip &
Supplies**

07-24(1) G13

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools and the Cafeteria Manager, that this Board does hereby accept and award the bid for Milk deliveries to Bill Brothers Dairy and Ice Cream deliveries Hershey’s Ice Cream, for the 2024-2025 school year as per DCMO BOCES’s Milk and Ice Cream Bid.

**Milk Bid
Ice Cream
Bid**

07-24(1) G14

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools and the Cafeteria Manager, that this Board does hereby accept and award the bid for Bread deliveries to Bimbo Bakeries USA, Inc., for the 2024-2025 school year as per DCMO BOCES’s Bread Bid.

**Bread
Bid**

07-24(1) G15

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby award the bid for the furnishing of Transportation Maintenance Services for the 2024-2025 school year to Leonard Bus Sales, Inc., located at 4 Leonard Way, Deposit, New York at a cost of \$187,757.47 plus an hourly rate of \$68.85 for maintenance of extra fleet vehicles.

**Transportation
Services**

07-24(1) G16

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the use of the Oxford Academy and Central School as part of the Bida Home for Adults disaster plan. The Board of Education also approves the use of the Oxford Academy and Central School facilities and fleet.

Bida Home

07-24(1) G17

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the use of the Oxford Academy and Central School as part of the New York State Veterans Home disaster plan. The Board of Education also approves the use of the Oxford Academy and Central School facilities and fleet.

**NYS
Veterans
Home**

07-24(1) G18

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby agree to retain NBT Insurance to broker the business and other insurance needs. The District, with the guidance of NBT Insurance, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

**NBT
Insurance**

07-24(1) G19

BE IT RESOLVED THAT Gregory Lehr, Dawn Hover and Brian Collier are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

**Qualified
Lead
Evaluators
Classroom
Teachers**

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Oxford Academy and Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the Oxford Academy and Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Oxford Academy and Central School to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the Oxford Academy and Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oxford Academy and Central School District's annual professional performance review plan.

07-24(1) G20

BE IT RESOLVED THAT Nicholas A. Colosi is hereby certified as a Qualified Lead Evaluators of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

**Qualified
Lead
Evaluators
Principals**

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Oxford Academy and Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal's practice;
- (5) Application and use of the assessment tools that the Oxford Academy and Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Oxford Academy and Central School to evaluate its principals;
- (7) The scoring methodology utilized by the Department and the Oxford Academy and Central School District to evaluate a building principal under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of principals, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
- (8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oxford Academy and Central School District's annual professional performance review plan.

Approve Minutes

Mr. Leach made a motion, seconded by Mr. Sheridan to approve the meeting minutes of June 3, 2024. Yes-5, No-0, Motion carried.

Minutes

Reports/Presentations

2024-2025 Draft District Safety Plan – Mr. Colosi reviewed the proposed changes and noted the safety plan will be presented for adoption at the August meeting.

2024-2025 Draft Code of Conduct – Mr. Colosi reviewed the proposed changes which have been approved by the school attorney. The code of conduct will be presented for approval at the August meeting.

2024-2025 Draft Athletic Handbook – Mr. Colosi shared proposed changes which have been approved by the school attorney. Mr. Emerson requested adding verbiage for coaches and players to understand what skills will be covered at specific athletic levels (modified, JV and Varsity). Mr. Colosi will review this suggestion with Mr. Davis.

FFA Trip to Camp Oswegatchie – Mrs. Johnson and Gabby Palmer presented on the yearly camping trip to Camp Oswegatchie. The dates are July 21-26, 2024. Mrs. Johnson stated she currently has 16-17 students interested in attending from grades 7 through 10. Gabby stated the camp offers kayaking, fishing, zip lining, cooking and more. Consensus of the BOE was in favor of the trip.

**2024-25
District
Safety Plan**

**2024-25 Code
of Conduct**

**2024-25
Athletic
Handbook**

Leadership Team Updates

None

Public Comment

None

Superintendent's Report

Capital Project Update – Mr. Colosi reported a meeting has been scheduled with architects, construction management and all parties involved with STEAM planning. He noted the district timeline remains on schedule, however NYSED is backed up 6-7 months on project approvals. Specific areas of the project (parking lot, playground, site review, infrastructure and STEAM) will be reviewed at the meeting.

NYSERTA/Electric Buses – Mr. Colosi stated the timeline for electric buses remains intact. Through a grant approved by NYSERTA, the district continues to work with Cornice Technology to review busing routes. Cornice will map out bus routes, providing the best case scenarios for utilizing the electric buses. Mr. Colosi spoke about concerns many school districts and state representatives have about moving to electric buses. *(Electric buses are three times the cost of current buses, purchasing and placements of chargers, proper spacing for parking, running lines, availability, what happens if voters do not approve purchases, etc.)*

At 6:33 p.m., Mr. Emerson made a motion, seconded by Mr. Sheridan to enter into executive session for the purpose of other matters made confidential by state or federal law and the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried. Mr. Lehr was invited to attend.

At 6:33 p.m., Mr. Collier was excused.

Mr. Godfrey made a motion, seconded by Mr. Emerson to appoint Mr. Colosi Clerk Pro Tem. Yes-5, No-0, Motion carried.

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

At 6:41 p.m., Mr. Lehr was excused.

At 6:41 p.m., Ms. Gramstad was invited to attend executive session.

At 6:49 p.m., Mr. Emerson made a motion, seconded by Mr. Leach to come out of executive session.

Communications

The BOE acknowledged a letter regarding classroom sizes from Mrs. Smith.

Old Business

None

New Business

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve resolutions G21 - G22. Yes-5, No-0, Motion carried.

07-24(1) G21

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Health Care Physician Services Program Agreement with Dr. Jennifer O'Reilly for the 2024-2025 school year.

**Capital
Project
Update**

**NYSERTA/
Electric
Buses**

**Executive
Session**

Excused

**Clerk Pro
Temp**

CSE Minutes

Excused

Invited

**Come out of
Executive
Session**

Correspondence

**Health Care
Physician
Services
Program
Agreement
O'Reilly**

07-24(1) G22

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby amend and/or adopt the following policies:

**Adopt/Amend
Policies**

Section 1 – Legally Mandated Policies (Amend)

51 – Promotion of Student Voter Registration and Pre-Registration

Section 2 – Recommended Policies (Approve)

20 – Service Animals

21 – Animals in the School – Instructional Purposes

22 – Animals in School (Therapy)

Business Office

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve resolutions G23 – G33. Yes-5, No-0, Motion carried.

07-24(1) G23

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contracts between Greene Central School District and Oxford Academy & Central School District for Greene to transport Oxford students and for Oxford to transport Greene students for the 2024-2025 school year.

**Transportation
Contracts
Greene**

07-24(1) G24

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contracts between Norwich City School District and Oxford Academy & Central School District for Norwich to transport Oxford students and for Oxford to transport Norwich students for the 2024-2025 school year.

**Transportation
Contracts
Norwich**

07-24(1) G25

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contract between Sherburne-Earlville Central School District and Oxford Academy & Central School District for Sherburne-Earlville Central to transport Oxford students for the 2024-2025 school year.

**Transportation
Contract
Sherburne-
Earlville**

07-24(1) G26

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Shared Service Agreement with Greene Central School District (Spec Ed) as presented.

**Service
Agreement –
Greene CSD**

07-24(1) G27

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for May 2024.

**Internal
Claims
Auditor
Report**

07-24(1) G28

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular
Account
Report**

April 2024 \$62,524.84

07-24(1) G29

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular
Account
Report**

07-24(1) G30

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for 139-24OT-Sports Officials Warrant and C0343-24 AS-7 Contract Billing totaling \$432,452.79.

**BOCES
Invoices**

07-24(1) G31

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Standard Form of Agreement Between Owner and Architect with BCA Architects & Engineers as presented for the District-wide 19.5 million capital project.

**Agreement
BCA
Architects &
Engineers**

07-24(1) G32

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Standard Form of Agreement Between Owner and Construction Management with C&S Engineers, Inc., as presented for the District-wide 19.5 million capital project.

**Agreement
C&S
Engineers,
Inc.**

07-24(1) G33

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Occupational Therapy Contract with United Developmental Therapeutics effective September 1, 2024 through August 30, 2025.

**Occupational
Therapy
Contract**

Personnel

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolutions C1 – C22.
Yes-5, No-0, Motion carried.

07-24(1) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the contract amendment of **Terrance Dougherty, Ph.D**, Interim Superintendent, as presented, retroactive to July 1, 2024.

**Interim
Superintendent
Contract
Amendment**

07-24(1) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2024 Summer Reading and Math Program, per salary noted.

Program Coordinator
Brian Collier

Stipend
\$3,000

**2024
Summer
Reading &
Math
Program
Coordinator**

07-24(1) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2024 Summer Reading and Math Program, per salary noted.

Teacher Aides \$35 per hour
Katie Blanchard
David Branham
Liliana Ferreira
Christine Hinman
Chanalle Pecka
Jennifer Tefft

Substitutes (Teachers \$40 per hr, Teacher Aides \$35 per hr)
Nicole Head
Lauren Houck
Mckenzie Ingraham
Patricia LaCotta
Jasmina Richette
Amanda Utter

**2024
Summer
Reading &
Math
Program
Workers**

07-24(1) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Timothy Davis** as Athletic Coordinator for the 2024-2025 school year, at a stipend of \$15,225.00.

**Athletic
Coordinator
T. Davis**

07-24(1) C5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Lance Thorne** as Fitness Room Supervisor for the 2024-2025 school year, at a stipend of \$2,580.00.

**Fitness Room
Supervisor
L. Thorne**

07-24(1) C6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following 2024-2025 Fitness Room Staff, \$15.00 per hour/minimum wage, effective immediately.

**Fitness Room
Staff**

**Margo Barrows
Jeanette Duncel
Carl Koenig
Christine Long
Barbara McNitt
Kelly Stark-Spence
Craig Tefft
Amy Thorne
Lance Thorne**

07-24(1) C7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve an amendment to the Agreement with **Edward Holmquist**, Middle School Transition Coordinator, as per individual contract as presented.

**MS
Transition
Coordinator
Agreement
Amendment**

07-24(1) C8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve an amendment to the Agreement with **Scott Donahue**, Digital Fabrication Lab Manager, as per individual contract as presented.

**Digital
Fabrication
Lab Manager
Agreement
Amendment**

07-24(1) C9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve payment for services offered, to those whom qualify, during sporting events, including but not limited to, ticket taking, score keeping and/or crowd control, for the 2024-2025 school year to the following individuals:

Ticket takers

**Margo Barrows
Susanna Colquitt
Jennifer Davis
Matt Dorman
Renee Johnson
Ann Loomis
Denelle Northup
Kathleen Ryan
Robert Shimer
Brandon Stoddard**

**Michael Beckwith
Hope Crawford
Timothy Davis
Joni Eaton
Katherine Kappauf
Kimberly Marshman
Christopher Palmer
Brenda Seiler
Terry Simpson
Todd Tefft**

**Katie Blanchard
Booker Davis
Irene DeJager
Corey Endress
Megan Kappauf
Judith Moore
Michele Rice
Ken Seiler
Troy Smith
Theresa Woodford**

**Michele Collins
Jason Davis
Luke DeJager
Christine Hinman
John Knapp
Kimberly Murrer
Christopher Rovente
Rachel Seiler
Kelly Stark-Spence**

07-24(1) C10

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Stacey Bolster's** letter of resignation from her position of Elementary Education Teacher, effective July 9, 2024, to accept Science Education position.

**Elementary
Teacher
Resignation
S. Bolster**

07-24(1) C11

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Stacey Bolster** in the subject tenure area of Science Education, pending Initial Certification, probationary period effective September 1, 2024, probationary period to end September 1, 2028. (Vice: D. Bigelow)

**Science
Teacher
S. Bolster**

07-24(1) C12

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Calee Sanford** in the subject tenure area of Science Education, Initial Certification, probationary period effective September 1, 2024, probationary period to end September 1, 2028. (Vice: S. Davis)

**Science
Teacher
C. Sanford**

07-24(1) C13

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Sarah Leach** as a long-term substitute in the area of Music Education, effective September 1, 2024.

**Long-term
Substitute
S. Leach**

07-24(1) C14

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the appointment of the following Mentors for the 2024-2025 school year, \$600.00 stipend per semester:

Mentors

Mentors and New Teachers

First Year Teacher	Teaching Assignment	Mentor	Semesters
Stacey Bolster	Science	Heather Pizza	1 st and 2 nd
Calee Sanford	Science	Annick Donahue	1 st and 2 nd
Misty Golden	Math	James Bohannon	1 st and 2 nd
Mia Quatrone	Music	Kathleen Cragle	1 st and 2 nd

07-24(1) C15

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Memorandum of Agreement (MOA) with the Administrators' Association for Flexible Spending Account as presented.

**Administrators'
MOA**

07-24(1) C16

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Jessica Pinney's** letter of resignation from her position of Primary Literacy Department Chair, retroactive to June 27, 2024.

**Department
Chair
Resignation
J. Pinney**

07-24(1) C17

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Molly Winn's** letter of resignation from her position of Primary Literacy Department Chair, retroactive to June 27, 2024.

**Department
Chair
Resignation
M. Winn**

07-24(1) C18

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Fall Coaches for the 2024-2025 school year, pending coaching certification requirements.

Fall Coaches

SPORT

V. Assistant Football

COACH

Devin Miller

07-24(1) C19

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2024 High School Summer School, per salary noted.

**HS Summer
School
Teachers**

Teachers \$40 per hour

Margo Barrows

Jeannette Duncel

Renee Johnson

07-24(1) C20

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Robin Wonka's** request for a leave of absence to begin approximately September 3, 2024, with an anticipated return date of September 30, 2024, from her position of Guidance Counselor (Elementary).

**Leave of
Absence
R. Wonka**

07-24(1) C21

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Dawn Hover's** letter of intent to retire from her position of Building Principal, effective after the close of day August 29, 2024.

**Principal
Intent to
Retire D.
Hover**

07-24(1) C22

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the following appointments for the 2024 Summer Bridge/Catalyst Program, per salary noted.

**Summer
Bridge/Catalyst
Program**

Student Workers \$15.00 per hour

Patricia Bohannon

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolutions UC1 – UC12. Yes-5, No-0, Motion carried.

07-24(1) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve appointing **Hope Crawford** as Tax Collector for the 2024 school tax season at a stipend of \$5,000.00.

**Tax Collector
H. Crawford**

07-24(1) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Kimberly Boyer** as Medicaid Reimbursement Coordinator for the 2024-2025 school year, at a stipend of \$6,000.00.

**Medicaid
Reimburse-
ment
Coordinator
K. Boyer**

07-24(1) UC3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Teresa Morley** as District Registrar for the 2024-2025 school year at a stipend of \$2,500.00.

**District
Registrar
T. Morley**

07-24(1) UC4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Michele Reynolds's** resignation from her position of Teacher Aide (after taking a 1-year leave of absence), retroactive to June 30, 2024.

**Teacher Aide
Resignation
M. Reynolds**

07-24(1) UC5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Kimberly Marshman's** resignation from her position of Teacher Aide (after taking a 1-year leave of absence), retroactive to June 30, 2024.

**Teacher Aide
Resignation
K.
Marshman**

07-24(1) UC6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Jolene Brown**'s resignation from her position of Part-time Bus Attendant, retroactive to June 30, 2024.

**PT Bus
Attendant
Resignation
J. Brown**

07-24(1) UC7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Robyn Young**'s resignation from her position of Part-time Bus Attendant, retroactive to June 30, 2024.

**PT Bus
Attendant
Resignation
R. Young**

07-24(1) UC8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following individuals to work during the 2024 summer, compensation rate noted.

**Summer
Food Service
Worker**

Food Service Workers

Sharlene Lints - \$28.30 per hour

07-24(1) UC9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2023-2024 school year.

**2023-24
Support Staff**

Naomi Smith - Uncertified, retroactive to May 21, 2023

07-24(1) UC10

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2024-2025 school year.

**2024-25
Support Staff**

Jolene Brown - Bus Attendant, PT Substitute

Robyn Young - Bus Attendant, PT Substitute

07-24(1) UC11

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Debra Morris**'s resignation from her position of Cook Manager, effective after the close of day August 29, 2024.

**Cook
Manager
Resignation
D. Morris**

07-24(1) UC12

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the provisional appointment of **Alesha Hesse** to the position of full-time Typist, pending the Decentralized Eligible List for Typist from Chenango County Civil Service Personnel Department and subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, and pending fingerprint clearance, effective August 5, 2024. (Vice: I. Davis #1501)

**Typist
A. Hesse**

Planning

Mrs. Gates noted the following reminders.

- July 18 – CCSBA Summer Networking Event, 5-8 pm, Hidden Springs Brew House
- July 26 – Hall of Distinction Ceremony, 7 pm, OAPAA
- August 5 – BOE Meeting, 6 pm

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Emerson offered congratulations to Robin and Matt Dorman and stated he loved the graduation speeches.

Mr. Leach thanked the catalyst chaperones for providing a great trip for the kids.

Mr. Godfrey liked the catalyst trip videos. He also complimented the 8th grade moving up/award ceremony and graduation.

Mr. Sheridan also complimented graduation and commented on the improvement of the new sound system.

**BOE
Comments/
Concerns**

At 7:11 p.m., Mr. Godfrey made a motion, seconded by Mr. Emerson to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

**Executive
Session**

Mr. Leach made a motion, seconded by Mr. Emerson to appoint Mr. Colosi Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro
Tem**

At 8:23 p.m., Mr. Godfrey made a motion, seconded by Mr. Sheridan to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mr. Godfrey made a motion, seconded by Mr. Sheridan to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 8:23 p.m.

**Meeting
Adjourned**

Michele D. Rice
District Clerk